

Appendix 1 – Revenue Budget Performance

Children’s Services - Revenue Budget Summary

Forecast Variance Month 2 £'000	Service	2014/15 Budget Month 5 £'000	Forecast Outturn Month 5 £'000	Forecast Variance Month 5 £'000	Forecast Variance Month 5 %
0	Director of Children's Services	230	230	0	0.0%
10	Education & Inclusion	3,814	3,852	38	1.0%
588	Disability & SEN	7,132	7,334	202	2.8%
1,354	Children's Health, Safeguarding and Care	36,481	37,803	1,322	3.6%
(17)	Stronger Families, Youth & Communities	9,972	9,636	(336)	-3.4%
1,935	Total Revenue - Children	57,629	58,855	1,226	2.1%

Explanation of Key Variances

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
Education & Inclusion			
43	Home to School Transport	The overspend of £0.043m reflects the latest number of children being transported (453). A detailed analysis has been undertaken with the budget holder for each area of the budget and the latest position reflects the estimated outturn position.	Costs will be monitored closely over the year and efforts made to reduce costs or identify mitigating savings to bring these budgets back in balance where possible. The position regarding independent travel needs to be monitored closely as any further reductions in numbers will impact on the overall forecast.
(5)	Other	Minor underspend variances	
Disability & SEN			
122	Corporate	The anticipated number of disability placements is 18.43 FTE.	

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
	Critical Disability Agency Placements	The average general fund unit cost of these placements is now £1,813.69 following additional DSG contributions to residential placements. The number of placements is 4.93 FTE above the budgeted level, with the average weekly cost now being £448.89 lower than the budgeted level. The combination of these two factors together with the underspend of £0.028m on respite placements, results in an overspend of £0.122m .	
58	Direct Payments	This current estimate based on expenditure in months 1-5 and taking into account the 2013/14 outturn indicated, for Direct Payments - Disabled Children, an overspend of approximately £0.130m . This figure has been adjusted down to an overspend of approx. £0.058m following a review of current agreed packages by the Head of Service. Finance will continue to liaise closely with the budget holder with a view to ensuring that an up to date projection based on current agreed cases is provided	Costs will be monitored closely over the year and efforts made to reduce costs or identify mitigating savings to bring these budgets back in balance where possible
50	Preventive Payments	This current estimate based on expenditure in months 1 -5 and taking into account the 2013/14 outturn indicates, for Preventive Payments – Disabled Children, an overspend of approximately £0.050m . This area will need to be monitored closely on a monthly basis as it is subject to a significant element of variation dependent on identified need. Finance will liaise with the budget holder with a view to ensuring that an up to date projection based on current agreed cases is provided monthly.	Costs will be monitored closely over the year and efforts made to reduce costs or identify mitigating savings to bring these budgets back in balance where possible
(28)	Other	Minor underspend variances	
Children's Health, Safeguarding & Care			
1,538	Corporate Critical - Children's Agency Placements	The projected number of residential placements (30.98FTE) is broken down as 26.23FTE social care residential placements (children's homes), 4.25 FTE schools placements, 0.50 FTE family assessment placements and 0.00 FTE substance misuse rehabilitation placements. The budget allowed for 21.20 FTE social care residential care placements, 5.00 FTE schools placements, 1.25 FTE family assessment placements and 0.50 FTE substance misuse rehab placements. The average unit	<p>The Children's Services Value for Money (VfM) programme has two workstreams:</p> <ul style="list-style-type: none"> • The VfM Early Help Workstream objective is to deliver, review and rationalise evidence based early help services to reduce the need

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
		<p>costs of these placements is £169.24 per week below the budgeted level, with the most significant unit cost saving in residential homes. Overall the number of placements are 3.03 FTE above the budgeted level, and this combined with the unit cost savings described above result in an overspend of £0.193m.</p> <p>The numbers of children placed in independent foster agency (IFA) placements began to fall during 2012/13 and that trend continued in the early months of 2013/14, however, since then numbers have started to increase. During 2013/14 there were 165.76 FTE placements but the current projected number of placements in 2014/15 is 180.24 FTE, an increase of 8.7%. The budget for IFA placements was based on the falling trend of the previous two years and was set at 135.80 FTE which is being exceeded by 44.44 FTE placements resulting in an overspend of £1.320m.</p> <p>During 2014/15 it is estimated that there will be 2.05 FTE secure (welfare) placements and 0.94 FTE secure (justice) placements. The budget allowed for 1.00 FTE welfare and 0.75 FTE justice placements during the year. There are currently 2 children in a secure (welfare) placement and none in a secure (criminal) placement resulting in a projected overspend of £0.025m</p>	<p>for specialist interventions. Key initiatives include;</p> <ul style="list-style-type: none"> • developing Early Help Hub to create a single integrated system for identification, referral, assessment, delivery and monitoring of effective early help interventions. • delivering evidence based interventions (such as family coaching by Stronger Families Stronger Communities, Functional Family Therapy, Family Nurse Partnership, Triple P) <p>• The VfM Placement Workstream objective is to strengthen social work systems so that care plans for individual children can be delivered by lower cost interventions and placements and/or by reducing the time children require statutory interventions. Key initiatives include:</p> <ul style="list-style-type: none"> • developing Multi Agency Safeguarding Hub to ensure appropriate and timely response to safeguarding concerns • strengthening social work

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
			<p>transformational programme including developing a clear practice model</p> <ul style="list-style-type: none"> • strengthening pre-proceedings work by social work/legal/Clermont Family Assessment Centre to prevent care proceedings <p>As part of both workstreams, changes in commissioning arrangements/service redesign are being identified and implemented including working with partners in their approaches to commissioning for vulnerable adults who are parents.</p> <p>In addition, a task & finish group is set up to review and strengthen Special Education Needs (SEN)/Disability services</p>
(88)	Corporate Critical-In House Foster Payments	As part of the children's VFM programme, there is an ongoing attempt to increase the recruitment of in-house foster carers. This has not progressed as well as anticipated and currently there are 28.88 FTE less children placed than allowed in the budget. However, there are considerably more children placed with family and friends carers or under special guardianship orders than allowed in the budget and the combination of these factors results in a projected underspend of £0.088m in in-house placements.	
38	Corporate Critical	The budget for 16+ services is split across 4 client types. Care Leavers, Ex- Asylum Seekers, Looked After Children and	The new joint commissioning arrangements between children's

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
	16+Services	Preventive. Across these services the budget allows for 53.65 FTE young people and currently the projection is based on 58.15 FTE young people. However, the average unit cost of accommodation is projected to be £183.23 lower than allowed in the budget resulting in an underspend on accommodation costs. The non-accommodation costs, conversely are currently anticipated to overspend the budget by £0.081m resulting in an overall overspend of £0.038m	services and Housing start in June and it is anticipated that the new robust commissioning of placements, work on reducing the numbers of young people being accommodated and more rigorous monitoring of non-accommodation budgets will reduce the overspend.
(212)	Social Work Teams	The projected Social Work Teams underspend of £0.212m reflects the outcome of the overall SW teams restructure. At this stage we are anticipating that the 2014/15 savings within the teams will be achieved pending completion of the current restructure and after taking into account the additional cost attached to the MASH premises. We will continue to undertake detailed monthly analysis of these areas to ensure that we're aware at the earliest stage as to any movement from the projected underspend position	
(60)	Legal Fees	Lower expenditure in the year to date suggests an underspend of £0.060m on Legal, Counsel and Court Fees.	
(32)	Adoption Services	The government have instituted a number of changes and new requirements for the adoption service. The increase in both the number and cost of inter-agency adoptions has resulted in a significant increase in the levels of spend. This has been funded this year by carry forward of the unspent element of the Adoption Reform Grant (ARG) The underspend of £0.032m relates to regular adoption support payments and allowances for which numbers are currently slightly below budgeted levels.	
160	Section 17 Preventive	This overspend of £0.160m relates to the increased costs of the housing recharge for homeless families due to a rise in the number of families needing accommodation and an increase in expenditure charged to the No Recourse to Public Funds budget.	Costs will be monitored closely over the year and efforts made to reduce costs or identify mitigating savings to bring these budgets back in balance where possible

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
48	Support Through Care Team	The overspend relates predominantly to the use of locum social workers. Due to the increase in the number of children in care, it was felt necessary, in order to maintain a safe level of service to increase the number of social workers in this team. As this was deemed a crisis and recruitment procedures were unable to meet the demand a number of locum social workers have been engaged. The restructure of social work services has increased the establishment in this team resulting in a considerable reduction in the overspend reported in previous months.	This overspend has been reduced following agreement of the social work restructure which increases the social work establishment in the Support Through Care Team, enabling additional recruitment which should result in the cessation of the use of locums.
(129)	Contact Supervision	The underspend in this service is predominantly due to the use of sessional staff being considerably less than anticipated in the budget. In addition there is a smaller underspend in the car mileage budget, which also reflects the more efficient use of resources than was anticipated in the budget.	
122	14+ Support Team	Most of this overspend (£0.077m) relates to the use of locum social workers. Due to the increase in the number of children in care, it was felt necessary, in order to maintain a safe level of service to increase the number of social workers in this team. As this was deemed a crisis and recruitment procedures were unable to meet the demand a number of locum social workers have been engaged. In addition the growing number of children in care has resulted in an increase in transport costs and the transport budgets are projected to overspend by £0.035m. There are other minor overspends of £0.010m.	This overspend has been reduced following agreement of the social work restructure which increases the social work establishment in the 14+ Support Team, enabling additional recruitment which should result in the cessation of the use of locums.
(63)	Other	Minor underspend variances	
Stronger Families, Youth & Communities			
(240)	VFM Commissioning	Public Health have agreed to pick up the funding of the Family Nurse Partnership resulting in the VFM funding that had previously been identified through a spend to save business case to be no longer required.	
(96)	Other	Minor underspend variances	

Appendix 1 – Revenue Budget Performance

Adult Services – Revenue Budget Summary

Forecast Variance Month 2 £'000	Service	2014/15 Budget Month 5 £'000	Forecast Outturn Month 5 £'000	Forecast Variance Month 5 £'000	Forecast Variance Month 5 %
2,254	Adults Assessment	47,665	50,207	2,542	5.3%
1,253	Adults Provider	13,960	15,389	1,429	10.2%
(238)	Commissioning & Contracts	795	577	(218)	-27.4%
3,269	Total Revenue - Adult	62,420	66,173	3,753	6.0%

Explanation of Key Variances

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
		The key variances across Adult Social Care are as detailed below:	Further plans are being developed and mitigating action is being taken to reduce these forecast overspends.
Adults Assessment			
see below	Assessment Services	Assessment Services are showing an overspend of £2.542m (5.3% of net budget), which is a £0.288m increase from Month 2. There are increased levels of complexity and need being experienced across all client groups and the overspend is broken down as follows: -	
838	Corporate Critical - Community Care Budget (Learning Disabilities)	Learning Disabilities are reporting a pressure of £0.838m due largely to an anticipated shortfall of £0.558m against budget savings targets and projected commitments of approximately £0.200m for Ordinary Residence claims.	Increased scrutiny of all Learning Disability placements/care package requests has been put in place to assure value for money against eligible care needs across different types of placement. Focus on high cost placements and identifying low dependency placements in in-house

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
			units for move on.
861	Corporate Critical - Community Care Budget (Physical & Sensory Support - Under 65's)	Under 65's are reporting a pressure of £0.861m, due to a continuation of the cost pressures experienced during 2013-14 from increased complexity in need of clients.	Increased panel scrutiny of all complex or high cost care package requests to assure value for money against eligible care needs. Where possible no placements will be made above the agreed local authority rates. The VfM Phase 4 programme includes a specific project focussing on high cost placements to reduce costs. Risk share arrangement with health under discussion. Taskforce in place to ensure that all appropriate funding sources are identified.
752	Corporate Critical - Community Care Budget (Physical & Sensory Support -Over 65's)	Over 65's are reporting a pressure of £0.752m, of which the majority relates to the balance of unachievable previous year savings against Extra Care Housing.	As above, there will be increased scrutiny of complex or high cost care packages. An independent Extra Care business case has been commissioned to establish demand/need projections to enable ASC commissioners to work with their housing partners to identify the types of provision that will most appropriately meet the objective of reducing residential care costs. Risk share arrangement with health under discussion. Taskforce in place to ensure that all appropriate funding sources are identified.
91	Support & Intervention Teams	There is a shortfall in budgeted income from health, mainly due to no longer receiving a contribution of £0.060m from CCG for Continuing Health Care case management.	Ongoing discussions about funding arrangements with CCG, in addition to vacancy control measures.

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
Adults Provider			
1,429	Adults Provider	<p>Provider Services are reporting a pressure of £1.052m from unachieved savings targets (2014/15 targets and previous years targets in 2012/13 and 2013/14) after the allocation of £0.500m risk provision funding agreed at this Committee in July 2014. Achievement of the other savings is dependent on the commissioning review of Day Options and the Learning Disabilities accommodation review, which are on-going but have been subject to delay.</p> <p>The overspend also includes staffing pressures against Respite Services of £0.174m reflecting increased occupancy levels and the complexity and compatibility of other service users. There are other pressures across the service of £0.203m.</p>	Vacancy control measures to be tightened and recruitment to posts only where this is required to ensure CQC compliance, with the use of agency staff to be signed off by senior managers. This will have an impact on service delivery. May need to rationalise or close services.
Commissioning & Contracts			
(218)	Commissioning & Contracts	There is a saving of £0.235m relating to the HIV Preventative contracts now being funded by the Public Health Grant.	

Appendix 1 – Revenue Budget Performance

Environment, Development & Housing - Revenue Budget Summary

Forecast Variance Month 2 £'000	Service	2014/15 Budget Month 5 £'000	Forecast Outturn Month 5 £'000	Forecast Variance Month 5 £'000	Forecast Variance Month 5 %
(274)	Transport	(4,424)	(4,697)	(273)	-6.2%
28	City Infrastructure	29,435	29,649	214	0.7%
0	City Regeneration	1,315	1,297	(18)	-1.4%
0	Planning & Building Control	1,965	1,986	21	1.1%
(246)	Total Non Housing Services	28,291	28,235	(56)	-0.2%
20	Housing	14,787	14,967	180	1.2%
(226)	Total Revenue - Environment, Development & Housing	43,078	43,202	124	0.2%

Explanation of Key Variances:

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
Transport			
(360)	Corporate Critical – Parking Operations	<p>Overall the corporate critical parking budget is forecast to underspend by £0.360m. The main components of this are:</p> <ul style="list-style-type: none"> • A £0.272m surplus is forecast from on-street parking income. This forecast incorporates new parking zones being introduced this financial year and a 2.5% increase in transactions for April to August compared to last financial year. Evidence from various major event organisers in the city, including the Brighton Festival/Fringe and Brighton Marathon, has suggested increased attendances which are likely to increase demand 	<ul style="list-style-type: none"> • Actual income is monitored and reported on a monthly basis as part of the TBM process. There are a range of factors that can impact on parking activity and therefore any significant variations to the forecast are reported and acted upon regularly. Minor percentage variations in activity could result in significant financial implications.

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		<p>for parking in the city.</p> <ul style="list-style-type: none"> • There is a forecast under-achievement of income of approximately £0.199m relating to off-street car parks. There have been several factors resulting in reduced income at The Lanes car park. The most significant of these is ongoing disruption to car park access in Black Lion Street arising from an utility company sewer collapse and subsequent delays repairing and reinstating the road. The level of transactions at this car park is also approximately 15% less than for the April to August period in the last financial year. There have been some offsetting increases in transactions at other car parks. • There is a net overspend variance of £0.113m relating to Penalty Charge Notices (PCNs). This is largely due to required contributions to the bad debt provision and a delay in implementing new CCTV enforcement, where there have been delays in receiving approval for the required data protection enforcement security system from DfT and implementation of the required communication line. • Surplus income of £0.381m is forecast from parking permits. This has been caused by increased demand, removal of waiting lists for certain permits and the expected introduction of new and extended controlled parking zones. • An expected £0.100m surplus on leased car parks is forecasted. Contractual arrangements in place are expected to result in greater income than budgeted, as well as reducing unsupported borrowing costs. 	<ul style="list-style-type: none"> • Parking services are working with the Highways team to improve temporary signage at roadworks by The Lanes car park to increase customer awareness. An updated tariff model exercise is to be carried out for the off-street car parks using updated usage data and following some minor tariff changes to see if the income budgets can be better aligned in future financial years. • The service are working with the DfT and external suppliers to resolve issues surrounding the implementation of new CCTV enforcement as soon as possible.

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		<ul style="list-style-type: none"> Other variances include; an overspend of £0.068m on car park premises budgets largely due to business rates costs at Trafalgar Street car park where transitional rate relief has ended this financial year; one off costs of £0.035m to replace security mechanisms following a change in cash collection supplier; and other minor overspend variances £0.008m. 	<ul style="list-style-type: none"> It is expected that the business rates pressure at Trafalgar Street will be funded in future years by reducing utility and unsupported borrowing costs. Other overspend variances are expected to be one-off costs in the current financial year. Budgets are reviewed on a regular basis to identify potential areas of offsetting underspends.
57	Highways	The variance largely relates to an overspend on staffing and a pressure on professional fees for highways inspection which are not fully covered by the income received. There may also be additional costs incurred as a result of legal action.	Is it expected that the highway inspections overspend will not be an on-going pressure as these costs are likely to be recoverable in the future under a proposed highways permit scheme; the service is exploring ways of reducing the current cost of this service. The legal fees are one-off costs relating to a single case.
City Infrastructure			
(94)	City Infrastructure Management	There is a forecast employee underspend within this section of £0.049m where vacancies are currently being held. This section also holds centralised budgets for staff training and other fees which are being managed to a forecast underspend of £0.045m	
296	City Clean Operations	There is a forecast overspend position of £0.283m relating to the City Clean Operations employee budget. There are a number of reasons for this overspend, including costs of a temporary additional round to help the bedding in process of a service redesign (likely to continue past Christmas), additional weekend working with the introduction of the new communal recycling scheme, and a high absence rate resulting high levels of agency staff. Other minor overspend variances within the service amount to £0.013m.	Vacancy management, reducing overtime to minimum standards and a review of the use of agency staff will be put in place reduce the variance across the remainder of the year.

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
38	City Parks Operations	<p>Rottingdean mini golf course has been let at a peppercorn rate resulting in an income pressure of £23k and £5k additional costs of managing the site as a nature reserve.</p> <p>There are a number of variances within the City Parks Operations section with a forecast net overspend of £0.010m. One of these relates to a delay in implementing savings for reducing weekend overtime costs which was subject to challenge by the trade union.</p>	<p>Several attempts have been made to remarket the site with an appropriate use on a commercial basis, however no viable commercial proposal has been forthcoming.</p> <p>Overspends are being managed to bring down the overall forecast variance. Various mitigation strategies such as holding of vacant posts and reducing expenditure on materials and small machinery are in place to reduce to overall overspend position.</p>
(26)	Fleet Management	<p>There are overspends within this section relating to vehicle maintenance and running costs due to extra vehicles being required to support additional waste collection rounds. Also a large number of the fleet are at the end of their useful life in advance of a replacement programme. These are offset by underspends in employee and unsupported borrowing budgets.</p>	
City Regeneration			
(1)	Head of Regeneration	Minor underspend forecast.	
(17)	Sustainability	<p>The forecast variance largely relates to vacancy management within the service resulting in an employee underspend of £0.025m, which is partly offset by anticipated non-recurring costs of additional support and initiatives of £0.008m.</p>	
Planning & Building Control			
33	Development Control	<p>A forecast £0.051m employee overspend is due to delays to the implementation of a service redesign and long term sick absences resulting in increased use of agency staff. There is also £0.020m of unavoidable one-off legal costs in relation to a public inquiry at the northern end of Toads Hole</p>	<p>Vacancies are being held in advance of a service redesign. It is not considered appropriate to reduce expenditure on agency staff in advance of the implementation of the re-design as this would have an impact on the ability of the service to generate income.</p>

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		Valley and hearing on Church Street, Brighton. A forecast £0.038m over achievement of planning application fee income partly offsets the overspends within the service.	The overspend on legal costs is considered to be unavoidable and one-off.
(12)	Planning Strategy and Projects	Delays to the achievement of financial savings from the implementation of a service re-design are being offset by vacancy management.	
Housing			
(227)	Corporate Critical - Temporary Accommodation & Allocations	Current trends reflect an increase in the number of properties being returned to landlords due to contracts ending and at the landlord's request in view of the improving property market. This has led to an increase in voids and the use of alternative spot purchase accommodation and/or more expensive leased properties. It also impacts on the ability to collect housing benefit income. At this stage, increasing costs and pressures on income including unachieved savings target of £0.319m are currently being offset by service pressure funding of £0.500m from 2013/14 and £0.440m from 2014/15. This leaves approximately £0.220m currently un-utilised service pressure funding within this service area which is included in the forecast underspend	New properties are being acquired as soon as possible to replace those being handed back in order to manage the number of more expensive spot purchase placements. There is a potential delay in the impact of Welfare Reform on this service as eligible clients are currently awarded Discretionary Housing Payments. Costs and income are continually under review and improvements to forecasting are being developed.
(10)	Travellers	This budget includes £0.100m 2014/15 service pressure funding. A minor underspend is forecast subject to periodic reviews of operational management.	Council Officers meet with police and other agencies to review operational management and service cost implications.
327	Supported Accommodation	The main pressures on this service are from (1) delayed rent renegotiation for West Pier Hostel (£0.060m), (2) 4 x keyworker posts in hostels to mitigate risks arising from increasing needs/vulnerabilities amongst client groups with	A number of efficiency measures to the value of £0.096m have been identified and included in the projection to reduce the projected year end budget risk.

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		<p>funding for 2013/14 not being renewed (£0.120m), (3) unachieved savings from 2013/14 that were previously covered by underspends in other Housing services (£0.095m) and (4) pressures across the service on direct employees and non-pay of £0.094m are being offset by overachievement of income of £0.045m. This includes the 2014/15 savings target of £0.080m</p>	
121	Private Sector Housing	<p>The further expansion of the Private Sector Licensing Scheme was projected to achieve savings in 2014/15 of £0.125m. The timetable for introducing the scheme including public consultation and decision by Members has slipped. Housing Committee, in September 2014, agreed a detailed options paper to be reported to a future meeting on extending coverage and/or widening the scope of discretionary licensing schemes in the City. In addition, there are pressures on staffing costs of £0.044m across Private Sector Housing which are being offset by underspends on non pay costs and customer receipts of £0.048m.</p>	<p>Detailed options paper being prepared for the further expansion of the Private Sector Licensing Scheme as requested by Members.</p>
(31)	Other Housing	<p>Pressures on third party payments & contributions of £0.051m are being offset by underspends on Direct Employees, non pay and Customer Receipts of £0.082m</p>	

Appendix 1 – Revenue Budget Performance

Assistant Chief Executive - Revenue Budget Summary

Forecast Variance Month 2 £'000	Service	2014/15 Budget Month 5 £'000	Forecast Outturn Month 5 £'000	Forecast Variance Month 5 £'000	Forecast Variance Month 5 %
2	Communications	790	785	(5)	-0.6%
37	Royal Pavilion, Arts & Museums	3,682	3,808	126	3.4%
80	Tourism & Venues	1,581	1,670	89	5.6%
0	Libraries	5,295	5,295	0	0.0%
0	Corporate Policy & Communities	5,286	5,286	0	0.0%
0	Sport & Leisure	736	736	0	0.0%
119	Total Revenue - Assistant Chief Executive	17,370	17,580	210	1.2%

Explanation of Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
Communications			
(5)	Communications	Minor underspend anticipated.	
Royal Pavilion, Arts & Museums			
126	Royal Pavilion, Arts & Museums	Royal Pavilion & Museums are reporting an overspend of £0.126m. Most of this (£0.100m) is due to a continuation of pressures against the achievement of retail income. There are further pressures from costs incurred following the withdrawal of the catering contractor (which the council is trying to recover) and delays to the implementation of savings at Hove Museum.	Measures have already been implemented to improve the performance of retail, including restructuring, new products and investment in the shop. These are reflected in the latest forecast. The service is also holding recruitment to key posts relating to core conservation functions.
Tourism & Venues			
89	Tourism &	The closure of Hove Centre on 24 th December 2014 is	All expenditure at Hove Centre is

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
	Venues	<p>forecast to result in a reduction in budgeted hire fees from both external and internal hirers of £0.129m. Employee savings from the closure will however reduce the impact of this to £0.065m.</p> <p>Tourism is forecasting a pressure of £0.024m from reduced sales commissions.</p> <p>The following financial risk is not reflected in the forecast</p> <p>- There is an outstanding final account and claim for losses in relation to Brighton Centre frontage works from the contractors of approximately £0.135m, due to an ongoing dispute against this project. It is hoped that the final settlement will be significantly less than this and that some of the costs could be added to the legal claim being made against the contract managers, for recovery in due course.</p> <p>No funding has been identified and a better assessment can be made at the next TBM report of the financial impact - both on capital and revenue budgets.</p>	under review for the remaining 3 months of operation. There may be savings in other areas of the service to help offset this shortfall.
Libraries			
0	Libraries	Break-even position forecast at Month 5.	
Corporate Policy & Communities			
0	Corporate Policy & Communities	Break-even position forecast at Month 5.	
Sport & Leisure			
0	Sport & leisure	Break-even position forecast at Month 5.	

Appendix 1 – Revenue Budget Performance

Public Health (incl. Community Safety and Public Protection) – Revenue Budget Summary

Forecast Variance Month 2 £'000	Service	2014/15 Budget Month 5 £'000	Forecast Outturn Month 5 £'000	Forecast Variance Month 5 £'000	Forecast Variance Month 5 %
0	Public Health	607	607	0	0.0%
0	Community Safety	1,451	1,451	0	0.0%
47	Public Protection	2,329	2,329	0	0.0%
0	Civil Contingencies	180	180	0	0.0%
47	Total Revenue - Public Health	4,567	4,567	0	0.0%

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
Public Health			
0	Public Health	The ring-fenced Public Health grant is £18.695m for 2014-15 and the expectation is that these funds will be fully utilised in year. There was an underspend of £0.576m against the grant last year, mainly as a result of costs against Sexual Health Contracts being less than anticipated. In line with the grant conditions this was carried forward to 2014-15 and spending plans have been formulated.	
Community Safety			
0	Community Safety	Break-even position forecast at Month 5.	
Public Protection			
0	Public protection	Break-even position forecast at Month 5.	Any vacancies arising during the remainder of the year will be closely managed on a case-by-case basis to help bring down the pressure.
Civil Contingencies			
0	Civil Contingencies	Break-even position forecast at Month 5.	

Appendix 1 – Revenue Budget Performance

Resources & Finance and Law - Revenue Budget Summary

Forecast Variance Month 2 £'000	Service	2014/15 Budget Month 5 £'000	Forecast Outturn Month 5 £'000	Forecast Variance Month 5 £'000	Forecast Variance Month 5 %
105	City Services	7,744	7,974	230	3.0%
0	Housing Benefit Subsidy	(613)	(1,098)	(485)	79.1%
73	HR & Organisational Development	3,668	3,741	73	2.0%
0	ICT	6,721	6,721	0	0.0%
(129)	Property & Design	4,469	4,279	(190)	-4.3%
0	Finance	6,278	6,218	(60)	-1.0%
0	Performance & Improvement	481	481	0	0.0%
0	Legal & Democratic Services	2,985	2,975	(10)	-0.3%
49	Total Revenue - Resources & Finance	31,733	31,291	(442)	-1.4%

Explanation of Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
City Services			
38	Revenues & Benefits	Recovery of income is expected to be underachieved by approximately £0.162m. This is largely brought about by a transitional period whilst new bailiff legislation takes effect. However, this is mostly offset by underspends expected in Council Tax initiatives (approx. £0.098m) and computer maintenance costs (£0.029m). Other variances account for a net overspend	

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		of just £0.003m.	
192	Life Events	<p>At current levels of usage and charges, it is estimated that cremation fees and burial fees would underachieve by £0.177m this year, and Registrar's income by a further £0.102m. This on-going pressure position is partly a result of ambitious savings targets, and service-related factors such as an unexpectedly poor take-up at the Woodland Valley site, which in itself accounts for over £0.100m of underachieved income.</p> <p>The shortfalls in Bereavement Services and Registrar's income are somewhat offset by expected overachievements in Land Charges fee income of £0.064m and various other income gains of £0.024m. Elsewhere in the service there are some minor cost pressures but these are offset by anticipated maintenance underspends at the Crematorium.</p> <p>The service has also made a contribution corporately through the launch of same-sex wedding ceremonies, resulting in an increase in bookings for these at the Royal Pavilion and major free publicity for the council, valued by the Media Relations Office at £1.400m.</p>	<p>Work is on-going to address this, and a plan of action is being drawn up within the service with cross-City Services support and challenge on a number of projects, and with involvement and assistance from Finance. One of the main measures is a review of fees and charges (see report elsewhere on this agenda) which could result in an extra £0.160m income from clients in 2014/15, reducing the pressure to £0.032m. At the same time other measures include a staff time analysis similar to that undertaken for the Registrar's service, and a number of small service delivery changes some of which have been already implemented. It is expected that these changes will take some time to have an effect, and the projected shortfalls will be re-calculated monthly through the TBM process.</p>
Housing Benefit Subsidy			
(485)	Corporate Critical - Housing Benefit Subsidy	<p>At this stage a surplus of £0.285m is forecast in respect of rent allowance and rent rebate budgets. This is mainly a result of the overall net position on the recovery of overpayments for these areas. In addition a</p>	

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		surplus of £0.200m is estimated due to the recovery of former Council Tax Benefit overpayments.	
HR & Organisational Development			
73	HR & Organisational Development	A projected £0.073m overspend has been reported within the service. This is due to a gap between the cost of the current level of full-time corporate release for union activities and the available budget.	This corporate budget pressure is currently being reviewed.
ICT			
0	ICT	Break even position forecast as at Month 5.	The one off funding received has offset some of the shortfall in the contracts budget but there are still budget pressures in other areas. These pressures should be offset by savings on other budget lines.
Property & Design			
(190)	Property & Design	The commercial rent forecasts within Property & Design are being maintained with income collection performing well for the rental properties on the high street and increased rental reductions due to Estate rationalisation under Corporate Landlord.	
Finance			
(60)	Finance	A small underspend is forecast in relation to savings on external contract fees and other contract costs.	
Performance & Improvement			
0	Performance & Improvement	Break even position forecast as at Month 5.	
Legal & Democratic Services			
(10)	Legal & Democratic Services	A small underspend of £0.010m in respect of Democratic Services budgets.	

Appendix 1 – Revenue Budget Performance

Corporate Budgets - Revenue Budget Summary

Forecast Variance Month 2 £'000	Service	2014/15 Budget Month 5 £'000	Forecast Outturn Month 5 £'000	Forecast Variance Month 5 £'000	Forecast Variance Month 5 %
0	Bulk Insurance Premia	0	0	0	0.0%
(100)	Concessionary Fares	10,615	10,505	(110)	-1.0%
0	Capital Financing Costs	8,904	8,904	0	0.0%
0	Levies & Precepts	161	161	0	0.0%
0	Corporate VfM Savings	(228)	(228)	0	0.0%
0	Risk Provisions	2,737	2,737	0	0.0%
258	Other Corporate Items	(18,757)	(18,499)	258	1.4%
158	Total Revenue - Corporate Budgets	3,432	3,580	148	4.3%

Explanation of Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
Bulk Insurance Premia			
0	Bulk Insurance Premia	The insurance premia budget is currently forecast to breakeven however the full year impact of the forecast increase in the public liability premium will potentially lead to a budget pressure from 2015/16.	
Concessionary Fares			
(110)	Concessionary Fares	Underspend as a result of conclusion of negotiations on fixed deal arrangements with Brighton & Hove Buses and Stagecoach.	
Capital Financing Costs			
0	Capital Financing Costs	The Financing Costs budget is expected to break even. Within the budget there is a	

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		<p>saving generated by delaying long term borrowing, which is offsetting a pressure caused by lower cash balances for investment, and higher expectations of short term borrowing to fund cashflows. Long term borrowing has been delayed in order to reduce the pressure caused by the difference between borrowing and investment rates.</p>	
Corporate VFM Projects			
0	Corporate VFM Projects	<p>The savings associated with the Third Party Spend corporate VFM project are currently still being finalised and are expected to be achieved through additional procurement / third party spend savings on contract renewals and renegotiations across a range of services.</p>	
Risk Provisions			
0	Risk Provisions & Contingency	<p>The risk provision budget includes the following main items:</p> <ul style="list-style-type: none"> • £2.000m risk provisions including £0.110m set aside centrally to cover the in-year additional costs of the new security carrier contract which otherwise would be recharged across all users of the service; • £0.455m held centrally for Adult Social Care modernisation. • £0.282m for other contingency items. <p>A break-even position is reported at Month 5, however the Month 5 position indicates a number of forecast risks which may result in a call on risk provisions if these cannot be</p>	

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
		mitigated by recovery actions.	
Other Corporate Items			
180	Pension Costs	This overspend relates to the budget for additional compensation payments to former employees of the Council or its predecessor authorities. The benefits are subject to annual increases in line with the September Retail Price Index (RPI) which is generally higher than our corporate inflation rates for pay costs. This had been expected to be offset by a reduction in the number of beneficiaries but this has remained fairly static. All related reserves that were being used to fund yearly fluctuations have now been exhausted.	
78	Unringfenced Grants	The shortfall relates to lower than anticipated income from the Education Services Grant.	

Appendix 1 – Revenue Budget Performance

Housing Revenue Account - Revenue Budget Summary

Forecast Variance Month 2 £'000	Housing Revenue Account	2014/15 Budget Month 5 £'000	Forecast Outturn Month 5 £'000	Forecast Variance Month 5 £'000	Forecast Variance Month 5 %
(2)	Employees	8,610	8,597	(13)	-0.2%
0	Premises – Repair	11,199	10,969	(230)	-2.1%
(75)	Premises – Other	2,836	2,745	(91)	-3.2%
48	Transport & Supplies	2,792	2,878	86	3.1%
0	Support Services	2,633	2,633	-	0.0%
0	Third Party Payments	183	175	(8)	-4.4%
0	Revenue contribution to capital	22,124	22,124	-	0.0%
0	Capital Financing Costs	8,564	8,564	-	0.0%
(29)	Net Expenditure	58,941	58,685	(256)	-0.4%
0	Dwelling Rents (net)	(50,423)	(50,423)	-	0.0%
0	Other rent	(1,412)	(1,412)	-	0.0%
0	Service Charges	(6,583)	(6,569)	14	0.2%
-	Other recharges & interest	(523)	(528)	(5)	-1.0%
-	Net Income	(58,941)	(58,932)	9	0.0%
(29)	Total	-	(247)	(247)	

Explanation of Key Variances

Key Variances £'000	Service	Description	Mitigation Strategy (Overspends only)
Housing Revenue Account			
(230)	Premises - Repairs	The forecast for Premises - Repairs is an underspend of £0.230m as responsive repairs are forecast to underspend by £0.250m, based on current trends. There is a further underspend of £0.030m forecast in relation to Fire Risk works due to efficiencies. These underspends are offset by a forecast overspend of £0.050m on Void Works as the level of repairs required have been higher in recent months.	
(91)	Premises - Other	Forecast underspend on electricity and gas costs by £0.120m. Latest available consumption data suggests lower spend than originally calculated at budget setting time. This has been offset by a forecast overspend on business rates of £0.038m.	
86	Transport & Supplies	Invest- to-save engagement of external expertise to undertake a Lean Thinking Review, £0.025m. Additional security sweeps around blocks night and day, £0.096m. Offset by £0.050m underspend in Supplies & Services efficiencies	This is currently being managed within the service by underspends elsewhere in the HRA.

Appendix 1 – Revenue Budget Performance

Dedicated Schools Grant - Revenue Budget Summary

Forecast Variance Month 2 £'000	Dedicated Schools Grant (DSG)	2014/15 Budget Month 5 £'000	Forecast Outturn Month 5 £'000	Forecast Variance Month 5 £'000	Forecast Variance Month 5 %
0	Individual Schools Budget (ISB) <i>(This does not include the £7.219m school balances brought forward from 2013/14)</i>	120,103	120,103	0	0.0%
0	Early Years Block (including delegated to Schools) <i>(This includes Private Voluntary & Independent (PVI) Early Years 3 & 4 year old funding for the 15 hours free entitlement to early years education)</i>	12,522	12,119	(403)	-3.2%
0	High Needs Block (excluding delegated to Schools); <i>(This includes the £1.446m underspend brought forward from 2013/14)</i>	18,408	18,354	(54)	-0.3%
7	Exceptions and Growth Fund	5,958	5,867	(91)	-1.5%
0	Grant Income	(155,544)	(155,544)	0	0.0%
7	Net DSG Budget	1,447	899	(548)	-37.9%

Appendix 1 – Revenue Budget Performance

Explanation of Key Variances

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
Early Years Block			
(500)	PVI Payments – 2 Year Olds	Take up is significantly less than budgeted for.	
97	PVI payments – 3 & 4 Year Olds	Take up is greater than budgeted for.	Costs will be monitored closely over the year and efforts made to reduce costs or identify mitigating savings to bring these budgets back in balance where possible.
High Needs Block			
91	Sick Children	Estimated overspend on staffing costs in the budget for educating children who are unable to attend school due to illness and are taught in hospital.	Costs will be monitored closely over the year and efforts made to reduce costs or identify mitigating savings to bring these budgets back in balance where possible.
13	Education Other than at School (EOTAS)	The overspend on General EOTAS relates to Looked After Children's education costs in agency placements being £0.013m more than anticipated.	Costs will be monitored closely over the year and efforts made to reduce costs or identify mitigating savings to bring these budgets back in balance where possible
7	Various	Other minor overspends.	Costs will be monitored closely over the year and efforts made to reduce costs or identify mitigating savings to bring these budgets back in balance where possible
(165)	Unspent balance brought forward from 2013/14	Unallocated balance brought forward used to cover identified overspends.	
Exceptions & Growth Fund			
		The total underspend of £0.091m in this area relates to items specifically approved by the Schools Forum and is	

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description (Note: FTE/WTE = Full/Whole Time Equivalent)	Mitigation Strategy (Overspends only)
		therefore not available for general DSG spending.	
(45)	Admissions & Transport	Staffing and other savings.	
(46)	Schools central costs	Other minor underspends.	

Appendix 1 – Revenue Budget Performance

NHS Trust Managed S75 Budgets - Revenue Budget Summary

Forecast Variance Month 2 £'000	S75 Partnership	2014/15 Budget Month 5 £'000	Forecast Outturn Month 5 £'000	Forecast Variance Month 5 £'000	Forecast Variance Month 5 %
180	Sussex Partnership Foundation NHS Trust (SPFT)	11,122	11,292	170	1.5%
-	Sussex Community NHS Trust (SCT)	647	677	30	4.6%
180	Total Revenue - S75	11,769	11,969	200	1.7%

Explanation of Key Variances

Key Variances £'000	Service	Description (Note WTE = Whole Time Equivalent)	Mitigation Strategy (Overspends only)
Sussex Partnership Foundation NHS Trust			
170	SPFT	Sussex Partnership NHS Foundation Trust is reporting an overspend of £0.340m. The overspend reflects continuing pressures from a lack of affordable residential and nursing placements across the board, potentially leading to increased use of high cost placements and waivers within Memory & Cognition Support. There continues to be a pressure from an increase in need and complexity in Mental Health and forensic services across residential and supported accommodation. In line with the agreed risk-share arrangements for 2014/15 any overspend will be shared 50/50 between SPFT and BHCC and this is reflected in the figure of £0.170m reported here.	As for Adult Social Care, there will be increased panel scrutiny of all complex or high cost placement requests to assure value for money against eligible care needs. Where possible, no placements will be made above the agreed local authority rates. Risk share arrangement with health under discussion. Taskforce in place to ensure that all appropriate funding sources are identified.
Sussex Community NHS Trust			
30	SCT	The Integrated Community Equipment Store (ICES) budget is forecasting an overspend of £0.030m.	The service has switched to alternative equipment suppliers to help deliver efficiencies and manage down the projected overspend. The future commissioning arrangements of the

Appendix 1 – Revenue Budget Performance

Key Variances £'000	Service	Description (Note WTE = Whole Time Equivalent)	Mitigation Strategy (Overspends only)
			service are set out in a separate report to P&R elsewhere on the agenda.